**UCC-1 Financing Statement Filing Acknowledgment Letter**

[Letter should be on the filing attorney’s organizational letterhead]

[Date]

[Enter filing attorney’s name, organization, address, city, state, & zip]

To whom it may concern,

This letter is to confirm that the enclosed UCC-1 Financing Statement between **[Enter the legal name of the Non-Profit Organization]** and **the City of New York, acting by and through its Department of Design & Construction**, was submitted to the New York State Department of State for filing. The UCC-1 Financing Statement filing included the attached UCC-1 Financing Statement Form, Exhibit A, Schedule I, and the Payment Requisition Form.

Per the Filing Acknowledgment received from New York State, Filing Number **[Enter the UCC-1 filing number]**, filed on **[Enter UCC-1 filing date]**, consists of a total of **[Enter number of pages]** pages, however, only the first page of the document was returned as a part of the acknowledgment.

Should you have any questions or require additional information, please don’t hesitate to contact me.

Thank you,

[Filing Attorney’s Signature]

[Enter filing attorney’s name, title, email, and phone number]